



SANDWELL ACADEMY



Date of issue: September 2024
Updated: September 2024
Date of review: September 2025

Policy Review

This policy will be reviewed in full by the Governing Body on an annual basis (or sooner if required).

The policy was last reviewed and agreed by the Governing Body on 25 September 2024.

It is due for review on *insert date* (up to 12 months from the above date).

Signature

A handwritten signature in black ink, appearing to be 'S. J. ...', written over a horizontal line.

Date 25 September 2024

Head Teacher

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1. Aims

This policy aims to:

- Explain how to apply for a place at the school
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to be aware that the naming of Sandwell Academy and the ranking on the Local Authority's online form are taken into consideration by the Local Authorities and, as a consequence, by the Academy. If Sandwell

Residency of applicants will be established and checked at the time of application for a place. The Academy's ruling on residence, as defined by the Funding Agreement is final. Original official documentation will be required to prove the residency of applicants offered a place at the Academy. Any offer of a place that is fraudulently obtained will be withdrawn. Unsuccessful applicants may wish to inform us of any changes of address for communication purposes only. Any changes of address after the application deadline will not affect the child's application.

Operation of waiting list and appeals Parents who do not obtain a place for their child may appeal against the decision. There will be an independent Appeals Panel appointed in accordance with the provisions of the statutory Code of Practice on School Admission Appeals. If the Academy is oversubscribed, unsuccessful applicants will be placed on the Waiting List. Please note that your child's position on the waiting list may move up or down at any time. The School Admissions Code states that each added child will require the waiting list to be ranked again in line with the published oversubscription criteria. Priority must not be given to children based on the date their application was received or their name was added to the list. After the conclusion of the waiting list process, if there is an opportunity to apply to go on the Transfer List. If vacancies arise, those on the Waiting List/Transfer List will be offered a place using the Academy's Admissions Criteria outlined previously.

'Mop Up' testing

places will be allocated in each of the five bands of ability and for the towns Smethwick and West Bromwich, eight places will be allocated in each of the five bands of ability.

The following examples show how the Academy would allocate places:

If an application has not previously been made for your child, you may complete a Secondary Mid Year Application form. Sandwell Academy does not have its own Secondary Mid-Year Application form. All applications for a change of school must be made through